
Guidelines for Submitting Originals

The *Revista Derecho del Estado* is an academic publication that is open for discussion. It promotes the theoretical, analytical and critical analysis of state organizations and public law in general, with the understanding that by means of doctrinal debates it is possible to advance, from the legal science stance, in the development of improved rights and freedom regulation, in perfecting democracy and the consolidation and defense of the constitutional State.

The first edition of this journal appeared in 1997 (January). It is published twice a year (January to June/ July to December, respectively), and includes research work performed by Colombians and foreign researchers. It also includes articles from the academic activities of the Constitutional Law Department of the Universidad Externado de Colombia.

This publication is targeted to students, researchers and professionals interested in subjects relating to constitutional law, international public law, administrative law, political science and in general, to Colombian and international problematic issues.

The *Revista Derecho del Estado* is committed to the fulfillment and elevation of general academic standards. For this reason all articles will undergo a rigorous evaluation process prior to publication.

Selection and publication of texts will not depend on theoretical concepts, points of view or selected methodology. The only consideration will be quality, rigor and the implicit norms of all academic work, with preference given to unpublished documents relating to the vast scope of public law, especially those that fit within the following categories: reflection articles, scientific research articles and revision articles¹.

1 Discussion articles: Documents presenting research results made from an analytical, interpretive or author's critique perspective of a specific subject, referencing original sources.

Scientific research articles: Documents presenting, in detail, original results of completed research projects. The most common structure used contains four important sections: introduction, methodology, results and conclusions.

Revision articles: Document of results of a completed research, which analyses, systemizes and incorporates research results, either published or unedited, of a science or technological

Once the journal receives the articles, it starts a process of evaluation. This process, which is primarily a process of feedback and constructive criticism, is done by anonymous referees, national and international, with the most recognized academic qualifications, and it takes two months approximately. Afterwards, the authors are informed about the decisions and comments of the referees, who may suggest not to publish the text, publish it as it is or publish after including some changes. In these two last events and when have been included in the text the suggested corrections if appropriate, the Editorial Board take the final decision regarding the publication of the articles.

Publishing language shall be Spanish, but texts in other languages may be included. Article manuscripts and other correspondence should be sent to Paola Andrea Acosta Alvarado, Calle 12 n.º 1-17 Este, off. A-306, Constitutional Law Department, Bogotá (Colombia), or by e-mail to: [derconst@uexternado.edu.co] o [paola.acosta@uexternado.edu.co].

Works may be submitted by magnetic media, in (Word) .doc format, single spaced, using Times New Roman, 12 point font. Articles may not exceed 12,000 words; reviews, notes and discussions are limited to 3,000 words. The title of the document must appear in English and Spanish. Next to the name of the author should appear a footnote with a summary of his/her curriculum vitae, the institutional affiliation, the country of origin and the contact e-mail.

A summary in Spanish and English, with a maximum of 200 words, indicating key words, as well as the author's résumé must be attached. Rules for footnotes and bibliographic references must follow the guidelines outlined in the Style Manual of the Externado de Colombia. It can be found at [www.uexternado.edu.co/publicaciones].

References should go in alphabetical order at the end of the text, according to the following rule: author name of the referenced work will be in capital (versal) letters, displaying the initials of the first name or names, and full last name; then, followed by a coma (,) the book title in italic lettering, whether the book is written in Spanish or any other language; if an article, it must appear in quotes, followed by the book or journal title; then indicate if it pertains to a particular edition; following specify place of publication; followed by the name of the editorial, year of publication; and lastly, the page or pages number of the quotes referenced, without the use of the abbreviation "pp" or "p". For example: ANÍBAL PÉREZ-LIÑÁN. *Presidential impeachment and the New Political Instability in Latin America*, New York, Cambridge University Press, 2007.

area, for the purpose of reporting the advances and development tendencies. It is characterized by the presentation of a conscientious bibliographic revision from a minimum of 50 references.

The transcripts that would take place within the text will be in quotes and without the use of italics. Every word or phrase that is written in a language other than Spanish must be in cursive characters, characters that may also be used to highlight a word or phrase in which you want to emphasize. The bold or bold only be used just in titles.

Articles must be unpublished. When forwarding work on magnetic media, the author must clearly state: 1. if agrees with the Editorial Policy of the *Revista Derecho del Estado* from the Universidad Externado de Colombia; 2. whether the article has ever been published, and 3. that the article is not in the selection process of another academic journal or publication.

The journal reserves the copyright and reproduction of documents in other print media and/or electronic must be approved by the Editor. Those wanting to publish documents, please contact: [paola.acosta@uexternado.edu.co]. The articles published in the journal will be sent to different databases and indexing systems for the disclosure of its contents. The articles are also available on the website: [www.uexternado.edu.co/derechodelestado], and in Colciencias, Latindex, Fuente Académico EBSCO, Cengage Learning, SSRN, Dialnet and Open Journal System.

Taking into account the timetable of the journal, the process of article acceptance, evaluation and corrections will be made on the following schedule:

For December's issue:

1. Acceptance of articles: first two weeks in May
2. Submission for evaluation: last two weeks in May
3. Delivery of evaluations: June and July
4. Delivery to authors for adjustments: August and September

For July's edition:

1. Acceptance of articles: last two weeks in November
2. Submission for evaluation: first two weeks in December
3. Delivery of evaluations: January and February
4. Delivery to authors for adjustments: March and April